

MVNA BOARD MEETING MINUTES

Moon Valley Neighborhood Association Board Meeting

DATE: *Thursday, September 12th, 2024*

TIME: 6:30PM – 8:30PM

LOCATION:

Moon Valley Country Club – Founders Room

151 W Moon Valley Dr

Phoenix AZ 85023

ATTENDEES: Drew Hutchinson, Chuck May, Chris Walls, Sylvia Iodice, Kathryn Hixon, Illyssa Meren, Chelsea Babcock. *New Guest;*

Absent: Judith VanRossum, Beverly Arnold, Adam Bagby, Brian Goff, Mark Andersen

MINUTES:

Call to order: The meeting was called to order at 6:33pm by Drew Hutchinson

AGENDA + COMMITTEE ITEMS:

PRESIDENT/VP:

- Announcements and and introductions
 - Discussed new incentive to invite someone new to the meetings.
- Review previous meeting minutes
- **ACTION ITEMS:**
 - Drew to send in minutes from last month

SECURITY:

- Discussed next steps on security
- Action Security - if we need any thing from them till end of the year now is a good time to reach out and inquire
- Oversii update - wont do door knocks, technology was good
- **ACTION ITEMS:**
 - Need to run comparison between companies and have for next meeting

EVENTS:

- Xmas/Bus:
- Voters bus on 7th and winners bus on Friday the 13th.
- Went over pricing for different options
- *Silvia motion to vote for the bus on the 7th for voting*
- Discussed next upcoming “Events Committee” meeting and confirmed 9/23 at 4:30pm to discuss further details, luminaria, halloween signs, bus details,
- **ACTION ITEMS:**
 - Chelsea to schedule meeting location and calendar event - ideally at MVCC and invite Maggie, Brett and any others they want to include
 - During events meeting come up with game plan for passing out Halloween Signs, distributing, who, where, when etc, social media, tag line. Starting on Friday the 13th and to discuss Moon Valley Day.
 - Chelsea to connect with North Mountain regarding neighborhood community events and involvement

MEMBERSHIP:

- Went over 2 primary software programs to choose between

- Most important updates and changes we need: membership management, communication management, Donation management, online payment format to handle all 3 forms of payment and also have a storefront
- **ACTION ITEMS:**
 - Chuck will get embedding of database so we can utilize and try the system
 - Each committee needs to try WildApricot and give review on their features based on needs for your committee and responsibilities
 - Need to have point person for data management/calendar management monthly with deadlines
 - Richard is being added to mail chimp and will be sending out once a month - him and Beverly will connect and communicate so there is no overlap on information and messages
 - Chelsea will send out committee specific responsibilities from policies and procedures so that we can streamline who's responsible for which roles in the submission process
 - Chelsea and Sylvia meeting to transition Welcome Bags to her

SIGNAGE UPDATES:

- 7th Ave Sign - OK with us moving it back, it has been flagged
- Canterbury Sign(s) Update - Mark has spoken with neighbors everyone gave clearance
- **ACTION ITEMS:**
 - Need to know demolition costs- chuck providing quotes to drew

2025 SECURITY STICKER DISTRIBUTION:

- Plan and Timeline for distributing security stickers for 2025
- Discussed having them available at monthly meetings for pick up (will encourage face-to-face introductions, possible increased involvement or membership)
- Judith is opting out - Need to find new point person
- **ACTION ITEMS:**
 - Drew will inquire about Frank - add Dan.
 - Judith look into wild apricot to see if software can do stickers to mail out - or what options are through the store front in the software

Adjourned Meeting at 8:30pm